

Recalculate your means-tested fee and deliver your new certificate to your childcare setting

Dear Madam, dear Sir,

Your means-tested fee certificate is due to expire:

- either because your child turned 3 and a half, 6 or 9;
- or because you got an individual reduced rate;
- or because your maximum rate is expiring after a spot check.

**Please do a recalculation through [mijn.kindengezin.be](https://mijn.kindengezin.be) before the end of this month.** We can therefore ensure that the annual indexation goes smoothly.

Please note! You cannot apply for a means-tested fee certificate during the first weekend of December.

Your new rate will take into account your recent income and family situation. If you qualify for a reduced rate, you can indicate this.

**Please ignore this message if you are no longer using a childcare setting with a means-tested fee.**

### How?

1. Look up your child code: on your last means-tested fee certificate or in [Mijn Kind en Gezin](#) or through your childcare setting.
2. Go to [www.kindengezin.be](https://www.kindengezin.be) and click on [Mijn Kind en Gezin](#) at the top left and follow these steps:
  - Click on 'Request or simulate means-tested fee' ('Inkomenstarief aanvragen of simuleren').
  - Sign in with a digital key (eID, federal token or itsme).
  - Click on 'Request means-tested fee certificate' ('Attest inkomenstarief aanvragen').
  - Choose 'Yes' or 'No' to the question 'Do you wish to disclose your income?' ('Wens je jouw inkomen bekend te maken?').
  - Choose 'Yes' to the question 'Is this a recalculation of an existing certificate for this child?' ('Is dit een herberekening van een bestaand attest voor dit kind?').
  - In the box under 'I am requesting a recalculation of my means-tested fee because' (Ik vraag een herberekening van mijn inkomenstarief aan omdat) : click on the triangle and choose by the radio button: 'My certificate is expiring' (Mijn attest vervalt) and enter the requested information.
  - Click on 'Create my certificate' (Maak mijn attest aan).

**Deliver your new means-tested fee certificate to your childcare setting. You do not need to do this if your childcare setting lets you know not to.**

### Questions?

You can find more information here:

- [Frequently asked questions](#) about the means-tested fee
- Means-tested fee for parents [brochure](#)
- Read more at [Childcare and Going to School](#)
- Any more questions? Please contact your childcare setting.

Kind regards,  
Kind en Gezin

**Please note:** This is an automatic e-mail. Please do not send a reply to this message. Would you like to contact Kind en Gezin? [You can find all of our contact details at kindengezin.be.](https://www.kindengezin.be)